

## Role Description

### Programme Leader, Islington Giving's Young Grant Maker's programme, 2022

The role is offered at 14 hours per week and will be on a freelance basis. We estimate paying approximately £30 per hour for about 36 weeks.

Local place-based funder, Islington Giving, is looking for a programme leader to run our ground-breaking Young Grant Makers' Programme.

#### What is the Young Grant Maker's (YGM) programme?

For the last four years, young people have been making decisions about how to spend some of Islington Giving's funds. They decide on what is important to them and their peers and which organisations in the borough are delivering the projects which will help them achieve their ambitious, have fun and make the most of living in Islington.

The aim of Young Grant Makers is to give young people in Islington the means to shape their local area, their community and their opportunities, and achieve influence within local and wider society.

There are three principal objectives for Islington Giving's YGM:

- **Personal and professional development for the young people involved.** The programme will offer training, support and experiences that are directly relevant for personal and work-related development, developing life and professional skills. It will help a group of young people to enjoy a real-life work experience, when other opportunities may be closed to them. Young people will be able to describe their grant-making experiences in CVs and job applications.
- **Skills development for the young grant makers,** including specific skills around teamwork, people skills and emotional intelligence, communication in a group, confidence to make an argument, problems solving and analytical thinking. The programme also aims to encourage some softer traits, including curiosity, motivation, time management and reliability.
- **More informed grant-making that models giving young people power to make decisions.** By bringing young people's insights and understanding of their local borough to Islington Giving's grant-making, and by giving young people the confidence, tools and power to allocate funding to local groups and activities, we aim for Islington Giving's work to be more alive to the community and the wider population of Islington's young people, leading to better projects for young people.

In 2022, we will be running the Young Grant Makers programme in partnership with the London Borough of Islington's Play and Youth Team, using the resources of the three locality youth networks to recruit young people, share knowledge of projects in each area, and support young people in learning more about their borough.

You can read more about Islington Giving's resident led giving and our Young Grant Makers' programme on our website, <https://islingtongiving.org.uk/category/reports/>

## **The Programme Leader role**

### **What will you do?**

Each year, we invite 12 young people, usually aged between 17 and 24, who know nothing about grant giving, varying amounts about their local community and have perhaps never had a voice in local decision making, to join us on a five-month journey to become grant makers.

The Programme Leader is central to this process and will shape the mood, tone and outcomes of the whole project.

So, who you are and what you have done is important.

**The role description is below. Do you recognise yourself and your experience in what follows? If so, we would love to hear from you. (You don't need grant making experience for this role. The Islington Giving team support the programme, bringing that knowledge to the work.)**

- Supporting and motivating a group of 12 young people over five months.
- Recruiting a diverse panel of young Islington residents who reflect the borough and the young people who live here.
- Ensure the safety and wellbeing of the young people
- Ensure all necessary safeguarding procedures are in place and are adhered to
- Provide individual encouragement, motivation and support to the young people
- Facilitate and energise the young people to work well as a group and support one another
- Enable young people to have a voice in how the programme is designed
- Organising and co-ordinating the programme and the sessions
- Develop and manage the programme of sessions with Islington Giving staff
- Lead the preparation and planning of each session with input from Islington Giving staff
- Lead the sessions which will be held weekly.
- Co-ordinating the learning from YGMs to understand how it has worked, what's gone well/not so well, what young people got from the programme, whether it has achieved its aim and objectives.
- Devise an evaluation process which works for the young people who take part.
- Oversee the capture of formal and informal reflections and observations from all involved throughout the programme period
- The programme leader will produce an evaluation report at the end of the programme

### **Who are we looking for?**

- Someone who has experience of working alongside young people
- Someone who can listen and use what they hear to lead
- Someone with experience of motivating, encouraging and supporting individual young people

- Someone who can work with partners, for example, other youth organisations and Council colleagues
- Someone who is organised and reliable
- Someone who can plan but also has the ability to change course at the last minute (e.g. move from in person to online sessions overnight).
- Someone who can manage a budget
- Someone who has safeguarding experience
- Someone with a sense of humour.

2022 will be the fifth year of Islington Giving's Young Grant Makers programme. We think we have a pretty good model, with weekly sessions over about five months, but we're always interested in a new idea or approach.

The Programme Leader will be supported throughout by Islington Giving staff. Islington Giving is working to put resident decision making at the heart of our grant making. This includes the YGMs programme, but also other residents. We are keen to share learning as part of the wider participatory grant making movement and would encourage the programme leader to be part of those conversations.

### Timing

We anticipate the programme leader taking up this role in July/August, 2022, with up to two months of preparation time, before young people are recruited to start in September/October.

The role is offered at 14 hours per week and will be on a contract basis. We estimate paying approximately £30 per hour for about 36 weeks. This includes preparation time and some time to complete an evaluation.

**We value diversity, equality, and inclusivity. Applications are especially welcomed from underrepresented backgrounds, including but not limited to gender, race, age, sexual orientation, disability, and religion. Please let us know if you require any further support with this application, or the role.**

### How to apply?

Firstly, please feel free to get in touch for a conversation to find out more about the role. We love talking about Young Grant Makers.

Secondly, if you would like to apply, please send us a copy of your CV. We would also like you to answer the following questions:

1. Please tell us about a project you have been involved in leading where you worked alongside young people. How did you lead and what was important in building relationships with young people? What was your favourite outcome from that work?
2. Please tell us about your experience of working in partnership with other organisations to deliver projects for young people.

3. What might be the challenges in running this programme? Can you talk about times you have had to think around a challenge when working with a young person or young people, and how this worked?
4. If you could change one thing for young people in Islington, what would it be? Why?

**Please email your application to [laura.guy@cripplegate.org.uk](mailto:laura.guy@cripplegate.org.uk)**

If we are interested in your application, we will ask to meet you, and give you a chance to meet the team.

To talk about this role, please contact: [laura.guy@cripplegate.org.uk](mailto:laura.guy@cripplegate.org.uk) or call 020 7288 6940. If leaving a message, please speak clearly and slowly, giving your name, and a phone number.

Please note, this post will be subject to a DBS check, and we will ask for two references.

Young Grant Maker sessions will be held at our offices, 13 Elliott's Place, London, N1 8HX. Our offices are fully accessible. Visits to external organisations and groups may also be required.

**Closing date: Monday June 20th<sup>th</sup>, 9am**

We will interview shortlisted candidates the following week.

Candidates should be free to start work as soon as possible, but by the beginning of August at the latest.